



RECRUITMENT NOTICE

Advertisement No. 01/2023

Online applications are invited from eligible candidates for recruitment to the post of Librarian in Sponsored Public Library having the status of Rural Library in Purba Medinipur district under the Local Library Authority, Purba Medinipur district.

1	Name of the Post	Librarian in Sponsored Public Library having the status of Rural Library.																
2	Scale of Pay	Cell-1 of Pay Level-6 (in the Pay Matrix Rs. 22,700 -58,500/-) as per WB ROPA-2019) plus other usual allowances admissible as per Govt. Rules.																
3	Number of post to be filled up	UR	UR (EC)	UR (MS)	UR (EX-SM)	UR (PWD)	EWS	EWS (EC)	SC	S.C. (E.C.)	SC (PWD)	S.T.	S.T.(E.C)	OBC-A	OBC-A(E.C)	OBC-B	OBC-B(E.C)	TOTAL POST
		9	7	1	1	1*	3	2	5	2	1**	3	1	3	2	2	1	44
		* Deaf and Hard of Hearing. ** Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy.																
4	Reservation	Seats will be reserved as per extant Government Acts/ Rules.																
5	Essential Qualifications	(a) Must have passed Higher Secondary Examination or its equivalent. (b) Possessing a Pass certificate in Library and Information Science from Institutions as mentioned in Notification No. 365/MEE/Secc., dated 15.03.2023 of the Department of Mass Education Extension & Library Services. Candidates with Bachelor's Degree in Library and Information Science or equivalent are also eligible to apply. (c) Basic Knowledge in computer application. (d) Knowledge in Bengali or Nepali (for hill areas of Darjeeling and Kalimpong districts only).																
6	Age	Age Should not be less than 18 years and not more than 40 years as on 01.01.2023. The upper age-limit shall be relaxable in respect of candidates in the reserved category as per the extant rules of the Government.																
7	Selection Procedure	As per Notification No. 365/MEE/Secc., dated 15.03.2023 and No. 366 /MEE/Secc., dated 15.03.2023 of the Department of Mass Education Extension & Library Services.																
8	Total Marks-100	Written Examination - 50 Marks Academic and Professional Results -20 Marks Experience -05 Marks Interview -15 Marks Computer Knowledge - 10 Marks																

N.B.: **UR:** Unreserved, **SC:** Scheduled Castes; **ST:** Scheduled Tribes; **OBC:** Other Backward Classes; **EC:** Exempted Category; **PWD:** Persons With Disabilities; **Ex-SM:** Ex-Serviceman; **MS:** Meritorious Sportsman; **EWS:** Economically Weaker Section.

Only online applications will be accepted and application in any other form shall be summarily rejected without further communication. Candidates must read the instructions thoroughly and carefully and verify from the notified eligibility criteria before submitting the online application.

General information to Candidates:

1. Applications are to be submitted in online mode only in the given format.
2. **The Commencement of online application is 31.05.2023 and last date of submission of online application is 15.06.2023 till 12:00 midnight.** Applications received after the last date will not be entertained.
3. The qualifications prescribed in the advertisement are as per the notified recruitment rules issued by Government in the Department of Mass Education Extension & Library Services.
4. All academic and professional qualifications must have been obtained from Board/ Council / university / Institutions, duly recognized by competent authority.
5. The benefits of upper age concession up to 5 years are admissible only to S.C. and S.T. candidates of West Bengal and up to 3 years to O.B.C. (category "A" & "B") (non creamy layer) candidates of West Bengal. S.C., S.T. and O.B.C. candidates of other states may apply for unreserved vacancies as general candidates. Such benefits are also available up to age of 45 years for Persons with Disabilities. The Ex-serviceman will get benefit of relaxation in age as per Govt. order/ guideline.
6. A candidate claiming to be S.C., S.T. , and O.B.C. (non creamy layer) or persons with disabilities (40% and above) must have a certificate in support of his/her claim from a competent authority of West Bengal obtained within closing date of receipt of application and no claims in this regard will be entertained afterwards.
7. O.B.C. (non creamy layer) candidates must submit their renewed / revalidated O.B.C. (Non creamy layer) certificate prior to interview and at the time of interview.
8. All requisite certificates regarding educational qualifications, proof of age, other relevant experience certificates and other requisite documents must be uploaded along with application and furnished in original as and when required by the Appointing Authority.
9. If at any stage even after issue of letter of recommendation for appointment a candidates is found ineligible in terms of the advertisement, his/her candidature will be cancelled without further reference to him/her.
10. Canvassing in any form will be a disqualification.
11. **All information regarding recruitment to the post will be available from time to time in the website of this Office at <https://purbamedinipur.gov.in> and will be communicated to the candidates.**
12. A recent passport size colour photograph and scanned signature of the candidate must be uploaded with the application form.
13. A candidate claiming to be belonging to Ex-Servicemen/Sportsperson category must have a certificate of his/her claim, issued from a competent authority.
14. Any omission/suppression of information in the application shall lead to rejection of the application or candidature, at any stage of the recruitment process. The conditions so prescribed shall not be relaxed at any point of time.
15. Applications not duly filled in or found incomplete or defective, in any respect, will be liable to rejection.
16. The Selection Committee may require any further proof or particulars from the candidates, as it may consider necessary and may make further enquiries regarding eligibility.
17. The decision of the Selection Committee will be final and the Committee reserves the right to cancel any application without any further communication to the candidate at any stage of recruitment.
18. Appointment letters will be issued to the selected candidates only after the receipt of the approval from the Competent Authority.
19. All concerned are requested to visit the website mentioned above regularly for downloading Admit Cards/ Call Letters for the written exam, computer test and interview from the website given above.

Upload Scanned Images of Candidates Photograph, Signature and other testimonials.

- i. The recent passport size colour photograph (without mask and front view)
- ii. Scanned photograph should be within 5 kb to 50 kb in .jpeg format (Height-128px Width-99px) in clearly legible.
- iii. Scanned signature should be within 5 kb to 20kb in .jpeg format (Height-50px Width-200px) in clearly legible.
- iv. Scanned copy of age proof, Mark sheet of HS & Library Science/Library and Information Science, Caste Certificate, Computer Certificate, Experience Certificate (if any) and No-objection Certificate (if any) should be within 1kb to 100 kb in .jpeg format in clearly legible.

Note: Please check your photograph and signature before submission of the application Form, once submitted no modification will be allowed. After submission of online application successfully, the acknowledgement slip of the Online Application Form will be generated/printed by the candidate.

Sd/-

District Magistrate, Purba Medinipur
&
Chairman, Local Library Authority,
Purba Medinipur

Date: 31.05.2023